Enumerators, Field Supervisors & Field Survey Coordinator

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WE'RE HIRING — **Vacancy Announcement** · Ref: [PIRC-VA-002-2026

Positions	Enumerator (Household Survey Data Collector); Field Supervisor; Field Survey Coordinator
Position Type	Short-term consultancy/contract
Project	Households Advancing Resilience, Value Chains, and Sustainable Transformation (HARVEST)
Duty Station	Gimbo and Shisho Inde Woredas, Keffa Zone, Ethiopia (training and field coordination based in Bonga)
Reports to	Enumerators → Field Supervisors → Field Survey Coordinator → PIRC Research Team
Contract Duration	Approximately 3–5 weeks, including training, piloting, and fieldwork
Number of Positions	More than 30 Enumerators; 4 Field Supervisors; 1 Field Survey Coordinator
Application Window	**October 26 –31, 2026**

About PIRC

The Policy Innovation Research Center (PIRC) is an independent think tank based in Addis Ababa, Ethiopia, registered as a civil society organization with the Authority for Civil Society Organizations (ACSO). PIRC works hand-in-hand with policymakers to co-design, test, and scale evidence-based solutions to Ethiopia's economic and social challenges, across five thematic areas: Agriculture & Food Systems; Conflict & Peacebuilding; Jobs & Entrepreneurship; Trade & Industrial Development; and Technology, Innovation & AI.

About the Role

PIRC invites applications for Enumerators, Field Supervisors, and a Field Survey Coordinator to conduct the Extended Baseline Survey for the Households Advancing Resilience, Value Chains, and Sustainable Transformation (HARVEST) project in Gimbo and Shisho Inde Woredas, Keffa Zone, Ethiopia.

Key Responsibilities

Enumerators will:

- Administer the household survey questionnaire accurately and completely using tablet-based/CAPI data collection.
- Travel to and work in assigned villages within Gimbo and Shisho Inde Woredas for the duration of training, piloting, and fieldwork.
- Report daily progress, data-quality issues, and logistical challenges to the assigned Field Supervisor.

Field Supervisors will:

- Supervise and support a team of enumerators throughout training, piloting, and fieldwork.
- Monitor data quality daily, including reviewing dashboards and identifying outliers or inconsistencies.
- Coordinate logistics and troubleshoot fieldwork challenges within their assigned team's area.

The Field Survey Coordinator will:

- Coordinate and manage all enumerator and Field Supervisor teams across Gimbo and Shisho Inde Woredas.
- Manage field logistics, including transport, accommodation, and supplies, for the full survey team.
- Serve as the primary field-level point of contact between PIRC and the survey team.

Conditions of Employment

- Engagement type: Short-term consultancy/contract, covering training, piloting, and fieldwork for the Extended Baseline Survey (approximately 3-5 weeks in total, including training).
- Tentative dates: Training is expected to begin during the week of November 16, 2026, with fieldwork beginning the third week of November 2026 (dates subject to confirmation).
- Duty station: Gimbo and Shisho Inde Woredas, Keffa Zone, Ethiopia, with training and field coordination based in Bonga.
- Remuneration: Based on the scale of the institute and competitive.

Positions & Required Qualifications

Position	Minimum Required Qualifications	Number
Enumerator (Household Survey Data Collector)	**Education and experience:** – Minimum Bachelor's degree from a recognized university/college (Statistics, Economics, Sociology, Agriculture, or a related field is an advantage). – Minimum 1-2 years of experience conducting household surveys using tablet-based/CAPI data collection (SurveyCTO or similar). **Skills and competencies:** – Fluent in the local language(s) of Gimbo and Shisho Inde Woredas (Kafinoonoo) and working proficiency in Amharic.	**More than 30**

Position	Minimum Required Qualifications	Number
	– Comfortable using a tablet/smartphone for data collection. – Full availability for the entire training, piloting, and fieldwork period, including travel and overnight stays in Gimbo and Shisho Inde Woredas.	
Field Supervisor	**Education and experience:** – Minimum Bachelor's degree from a recognized university (Statistics, Economics, Social Sciences, Agriculture, or a related field). – Minimum 2-3 years of experience supervising enumerator teams in CAPI-based/electronic household surveys. – Experience with SurveyCTO or similar electronic data collection platforms, and basic data-quality monitoring skills (e.g., reviewing dashboards, identifying outliers). **Skills and competencies:** – Fluent in the local language(s) of Gimbo and Shisho Inde Woredas (Kafinoonoo) and working proficiency in Amharic. – Strong organizational and interpersonal skills; ability to manage and motivate a field team under time pressure. – Full availability for the entire training, piloting, and fieldwork period, including travel and overnight stays in the study areas.	**4**
Field Survey Coordinator	**Education and experience:** – Minimum Bachelor's degree from a recognized university (Statistics, Economics, Social Sciences, Agriculture, Project Management, or a related field); a Master's degree is an advantage. – Minimum 3 years of experience coordinating or managing field teams for large-scale household surveys, ideally using CAPI/electronic data collection. – Documented experience managing field logistics (transport, accommodation, supplies) on a prior survey or project (verifiable via references). **Skills and competencies:** – Fluent in Amharic; working knowledge of the local language(s) of Gimbo and Shisho Inde Woredas (Kafinoonoo) is an advantage. – Willing to be based in Bonga and travel extensively within Gimbo and Shisho Inde Woredas for the entire duration of fieldwork.	**1**

Preferred (Desirable) Qualifications

In addition to the minimum qualifications above, the following are an advantage:

- Enumerator: a degree in Statistics, Economics, Sociology, Agriculture, or a related field.
- Field Supervisor: prior supervisory experience on household surveys in Keffa Zone or a similar context.
- Field Survey Coordinator: a Master's degree; prior experience coordinating fieldwork in Keffa Zone or a similar setting.

What We Offer

- The opportunity to contribute directly to a rigorous, policy-relevant impact evaluation of the HARVEST project in Keffa Zone.
- The opportunity to work alongside PIRC research team on a nationally significant household survey.
- Remuneration based on PIRC's institutional scale and competitive within the local market.

HOW TO APPLY

Interested and qualified candidates should submit the following application package, specifying the position applied for in the subject line **"Application: [Position Name] – HARVEST Extended Baseline Survey"**:

- An updated CV (maximum three pages) highlighting relevant household-survey and/or CAPI/electronic data collection experience.
- A one-page cover letter (maximum 200 words) stating the position applied for and relevant experience.
- A certified/one-page copy of the certificate of the highest level of education attained.
- Contact details of two professional referees who can verify relevant fieldwork or supervisory experience.
- Enumerator and Field Supervisor applicants: please specify your fluency in Kafinoonoo and/or other local languages spoken in Gimbo and Shisho Inde Woredas.

Applications must be submitted between October 26 and October 31, 2026, via email to **info@pircd.org** or in person at the PIRC office, Lemi Kura Sub – City, Woreda 13; CMC, Adjacent to St. Michael Church, Addis Ababa, Ethiopia. Shortlisting and final selection will be conducted by PIRC.

Equal Opportunity

PIRC is an equal-opportunity employer. We are committed to building an inclusive team and strongly encourage applications from qualified candidates of all backgrounds, including women and residents of the Keffa Zone. PIRC does not charge any fee at any stage of the recruitment process. Only shortlisted candidates will be contacted.